



THREEWILLIAMS

FREQUENTLY ASKED QUESTIONS

What is your venue capacity?

We comfortably accommodate 70 seated and 120 cocktail. This still allows ample space for an onsite ceremony, band or DJ, dancefloor, cake table, wishing well and pre and post dinner mingling. These numbers can be flexible depending on how you wish to use the room.

What does the “venue hire” include?

Venue hire includes exclusive use of the entire venue, tables, chairs, all tableware, glassware and linen plus wait staff, bar staff, kitchen team, door security and complimentary cake cutting.

Do you charge an additional fee for onsite ceremony?

There is an additional fee of \$350 for onsite ceremonies. Bentwood aisle chairs can be provided on request at no additional charge.

Do your packages offer spirits?

Our beverage packages do not include spirits, however, cocktails on arrival and/or DIY spirit stations can certainly be discussed.

Are your beverage packages unlimited?

We like to party so rest assured, the unlimited beverages flow all the way through until 15 mins prior to your event conclusion.

Do you provide a beverage “top up” service?

Yes! There is nothing worse than lining up for what can seem like a lifetime in order to grab another glass of vino. Our team roam around and top you up so you don't have to move a muscle. If you'd like a fresh glass (Sheryl dropped an oyster in hers) then just ask!

Do your canape packages provide ample food? We don't want our guests to go hungry!

We guarantee no guest walks away hungry. Even on our base canape package you will be stuffed silly, with all canapes catered at 1.5 times. This simple rule has ensured full bellies and very happy party people each and every time.

Do you accommodate for those with special dietary requirements?

We happily accommodate any tricky dietary requirements you or your guests may have, whether that be a special meal for one individual's needs, or a complete tailored menu.

Can you help us to plan & execute our wedding reception run sheet?

We sure can! It is important your evenings formalities run smoothly, and we are here to help ensure things are on track every step of the way. Events Manager Erica will help pop this together with you & will execute on the night.

Is there room for a band or DJ plus dancefloor?

Absolutely! We welcome all live music! An ample dancefloor is provided so you can crowd surf your way through “I wanna dance with somebody” by Whitney Houston. We know it's on your playlist. Don't lie. Your chosen band or DJ will be required to supply all their own equipment, with DJ trestle tables available upon request at no additional charge.

What are your bump in and out times for vendors?

Vendors can bump in from 3pm on the day of your wedding or event. Any props with a footprint, ie arbours, band/DJ equipment, photobooths etc must be removed from the venue at 12 midnight. Suspended items can be bumped out on the following Monday at 3pm. We understand additional time may be required for venue styling and are able to accommodate bump ins of suspended items ie lighting, floral installations etc, plus storage of smaller items, from 3pm one day prior. Please see your event coordinator for details. Fees may apply.

Can we DIY decorations?

You are most welcome to DIY any decorations. We are also able to guide you on what works best in the space. There are numerous pre-existing anchor points for festoon lighting, floral installations, suspended signage etc. Please note we do not allow glitter, confetti or sparklers.

Is the venue wheelchair accessible?

Yes. The venue has ramp access and an accessible bathroom.

Is there parking at the venue?

There is all day Saturday & Sunday parking at the front of the venue, along with surrounding streets. Being a quieter neighbourhood of a weekend, parking shouldn't be a problem for guests at all.

Who will be our point of contact on the day?

Erica will be with you not only throughout your planning process but also on the big day itself. It is important that your wedding runs exactly as planned and Erica, along with her awesome team, will be there to oversee the entire night start to finish.